

CHECKLIST FOR PMA APPOINTMENT

NAME: _____ DATE OF BOARD: _____
SSN: _____ BRANCH: _____ RANK: _____
UNIT: _____ PRN: _____ UIC: _____
PARA: _____ LINE: _____

- _____ NGB Form 62E (Original)
- _____ DA Form 2807 and DA Form 2808 (with HIV and Drug test)(must be within 24 months)
(Aviator must have Ft Rucker Qualified Stamp and be within 3 year)
- _____ DA Form 705
- _____ Certification of clearance
- _____ Civilian Education Memo (Certified Transcripts with 90 hours)
- _____ Current PQR from RCAS
- _____ Degree Plan (if applicable)
- _____ Personnel Data Sheet
- _____ DD Form 214 or 220
- _____ Waiver of civil conviction, age, medical (if applicable)
- _____ SS# Card
- _____ Birth Certificate
- _____ Photo copy of W4
- _____ SGLV 8286
- _____ Marriage License or Divorce Decree (if applicable)
- _____ Current RPAM statement from RCAS (minimum 1460 points)
- _____ Request Detachment
- _____ Request for Reduction
- _____ Request Discharge
- _____ OCS Diploma
- _____ DA Form 71 – Oath of Office
- _____ NGB 337 - Oath of Office
- _____ State Appointment Order
- _____ Aviation Board Results (As needed)
- _____ LOA